

Commissionerate of Collegiate Education, A.P.,

Proforma for Institutional Plan 2019-20

Name of the College: **Subharam Govt. Degree College, PUNGANUR, CHITTOOR DIST.**

Name of the Principal : **Dr. M.C. Venkatarama**

SNO	Month	Week	Tentative Dates	Activity Proposed	Name of the department	Lecturer/Staff in Charge	Whether Conducted	If not Reasons	Alternative Date	Remarks
1	2	3	4	5	6	7	8	9	10	11
1	Apr-19	3		Revenue Expected through different sources 1. Budget - 825000 2. Adl Spl Fee - 684000 3. Spl Fee - 51250 4. ELL - 26700 5. U'Fees - 178000 6. UGC - Nil	Office	J.Krishnamurthy, Lect. in Commerce & Teaching Staff, & K.B.Velmurugan, Senior Asst.				
2	May-19		25/05/2019	Formation of Admission Committee	Sr. Staff to the Teaching Staff	J,Krishnamurthy and other Teaching Staff Members	-	-	-	-
3	Jun-19	1 & 2	7/6/2019	Preparation of Institutional Plan for 2019-20	Commerce	K.Nandeeswaraiah Lect. in Commerce	Yes	-	-	-
4		2	8/6/2019	Preparation of Lecturer Wise Annual Curricular Plan	Commerce	J.Krishna Muthy Vice-Principal Dept of Commerce	Yes	-	-	-
5		3	17/06/2019	Orientation for I Year Students	Principal and Vice Principal and other Sr.Staff	Dr.M.C.Venkatarama Sri J.Krishna Murthy Dr G.Usha Rani Sri K.Nandeeswaraiah	Yes			

6	July 2019	1&2	10/7/2019	Anti - Ragging Activities	All Departments	Sri P.J.,Robert Sri J.Krishna Murthy Dr G.Usha Rani	Yes	-	-	-
7		3	20/07/2019	Commencement of Student Centric Activities	All Departments	All Departments	Yes	-	-	-
8										
9		3	24/07/2019	Nomination of Class Representatives	All Classes	Sri J.Krishna Murthy Vice-Principal	Yes	-	-	-
10		1	Conducting Freshers day	All	All	Principal - All				
11	Aug 2019	1	03/08/2019	Review Meetings	Staff	Principal	Yes			
12		2	05/08/2019	Parent Teacher Meeting	All	Principal	Yes			
13		2	15/08/2019	Independence-Day Celebrations	All	Principal and all Staff	Yes			
14		4	20/08/2019	Internal Assesment Exams	All Departments	J.Krishna Murthy	Yes			
15		4	26/08/2019	Womens Equality Day	WEC	Dr G.Usha Rani	Yes			
16		4	29/08/2019	Telugu Basha Dinotsavam	Telugu	Dr G.Usha Rani	Yes			
17		4	30/08/2019	Consumer Awareness Programme	Commerce	Sri K.Nandeewaraiah Lect. in Commerce	Yes			
18	Sep-2019	1	05/09/2019	Teachers Day Celebrations	All	Principal & Staff	Yes			
19		2	12/9/2019	Student Centric Activities	ALL	All Staff	Yes			
20		3	17/09/2019	Review Meetings	ALL	Principal	Yes			
21		4	22/09/2019	Hindi Divas Celebrations	For Hindi Students	Dr S.Shamsakthar				
22		4	24/09/2019	NSS Day and Related Activities	For NSS Volunteers	Dr. M. Raghava Reddy Lect. in Economics				
23		4	24/09/2019 to 29/09/2019	Internal Assesment Exams	All Departments	J.Krishna Murthy				
24		4	29/09/2019	Mana-TV Programme & Virtual Class Review	All	S.Sudhakar Reddy Lect. in Political Science, B.Chandrasekhara Reddy, Lect. in Stats				

25	Oct-19		6/10/2019	Closure of instructions for I, III & V Semesters						
26		3 & 4	11/10/2019 to 03/11/2019	SVU Theory Exams for I, III & V Semesters						
27		4	31/10/2019	National Integration Day	All	Dr. M. Raghava Reddy Lect. in Economics				
28	Nov-2019	1	01/11/2019	AP Formation Day - Staff Meeting - Results Analysis Quarterly Exams - Institutional Plan	All	J.Krishna Murthy				
29		3	11/11/2019	National Education Day Celebrations	All	Dr.M.Raghava Reddy Lect. in Economics				
30			5/11/2019	Commencement of II, IV & VI Class work						
31		2	14/11/2019	Pandit Jawaharlal Nehru Birthday	ALL	Principal				
32		3 & 4	15/11/2019	Review Meeting on Academic Activites	All	Principal				
33		1	01/12/2019	Aids Day	All	Dr. M. Raghava Reddy Lect. in Economics Dr S.shamsakthar Lect. in Hindi				
34	Dec-2019	2	10/12/2019	Human Rights Day	All	Dr. M. Raghava Reddy Lect. in Economics				
35		3	17/12/2019	DRC Programme	District Level	Dr G.Usha Rani, Reader in Telugu				
36		3	21/12/2019	Review on MANA TV & Virtual Class Programmes	All	Principal				
37										
38		4	24/12/2019 to 31/12/2019	National Consumer Week	All	Sri J.Krishnamurthy				

39	Jan-2020	1	01/01/2020	Review on curricular & co-curricular	Staff	Principal				
40		2 & 3	07/01/2020 to 11/01/2020	Internal Assesment Exams for II, IV & VI SEMS	For Students	Sri J.Krishna Murthy				
41			12/1/2020	National Youth Day Celebrations	All	Dr G.Usha Rani				
42		4	25/1/2020	National Voters day	All	S.Sudhakar Reddy Lect. in Politcal Science				
43		4	26/01/2020	Republic day Celebrations	All	Principal				
44		4	27/01/2020 to 31/01/2020	JKC Job Fair	-	SriK.Nandeeswaraiah Lect in Commerce , B.Titus Martin, FTM				
45	Feb-2020	1	01/02/2020 to 07/02/2020	College Day - Games and Sports Activities	-	Principal, Sri P.J.Robert				
46		2	21-02-2020	Matrubasha Dinotsavam	All	Dr G.Usha Rani, Reader in Telugu				
47		3	22/02/2020 to 27/02/2020	Pre-Final Exams for II, IV & VI SEMS	-	Sri J.Krishna Murthy & Teaching Staff				
48		4	28/02/2020	Closure of instructions for II, IV & VI Semesters						
49	Mar-2020	1	04/03/2020	Budget Utilisation	-	Office				
50		2	4/3/2020	Commencement of University Exam for II, IV & VI SEMS 2019	-	Office, All Teaching Staff				
51		2	08/03/2020	International Women Day	-	Dr G.Usha Rani, Reader in Telugu				
52		3 & 4	25/03/2020 to 31/03/2020	Stock Verification	-	All Departments				
53			27/03/2020 to 09/06/2020	Summer Vacation						